



## Production Controller

### About Bute Fabrics

Bute Fabrics was founded in 1947 with the sole purpose of providing opportunities on the island for service men and women returning from the Second World War. We have been specialising in manufacturing woollen woven fabrics for nearly 75 years and in 2021 we relaunched the Bute Looms brand, a collection of soft home and fashion accessories. We are a small mill with a workforce of under 50 people, most of whom were born and bred here on the island, and still to this day we are proudly supported by our owners, the Bute family.

### About the Role

An important role in a dynamic manufacturing environment within a well-established textile business

The role pulls together the customer demand and converts it into an executable manufacturing plan taking into account raw material requirements, manufacturing capacity and external supply involvement. This role would suit a confident, self-starter who thrives in a fast-paced team-based environment.

You will be:

- Working collaboratively as part of the production team
- Processing sales orders and creating works orders
- Establishing manufacturing leadtimes for product, based on raw material availability, manufacturing capacity and external processing capacity
- Preparation of a production plan for manufacturing while managing conflicting demands on capacity
- Communicating delivery leadtimes to customers
- Heading up daily production briefings

The ideal candidate will:

- Have good organisational skills
- Have excellent communication skills
- Have experience using microsoft office
- Have a flexible can do approach
- Have the ability to work alone and on their own initiative as well as part of a team
- Be enthusiastic and willing to learn new skills

We are looking to take someone on in a full time capacity. Past experience in a planning role is an advantage but not essential. You will be working on site in a busy office environment from our Mill in Rothesay, Bute.

If this sounds like a role suited to you, please send a CV with covering letter to [David.woodhouse@butefabrics.com](mailto:David.woodhouse@butefabrics.com)  
Closing date, Friday 19th August 2022.

Start date, as soon as possible.

